

Weatherization Program
BRAZOS VALLEY COMMUNITY ACTION AGENCY Inc.
PROGRAM 2013 - 2014
Energy/Housing Services

Company: _____

Telephone: _____

E-Mail: _____

Fax: _____

ISSUE DATE:
July 2, 2013

DUE DATE:
July 18, 2013

FOR INFORMATION
CONTACT: Bryan Jones
(979) 779-1831
bdjones@bvcaa.org

Bidders must submit an original bid and one copy. Sealed Bids will be accepted until 10:00 am, July 18, 2013, at 3141 Briarcrest Drive, Suite 510, Bryan, Texas 77802.

Bid packets may be submitted by mail, courier, or hand delivery to 3141 Briar crest Drive, Suite 510, Bryan Texas, 77802 on or before 10:00 a.m. July 18, 2013.

Bids received after the date and time specified above shall not be considered for award and shall be returned, unopened, to bidder. Bidders using the U.S. Mail, private parcel, delivery service, or other mail/parcel carrier are solely responsible to ensure on-time delivery.

Bids will be opened promptly at 10:01 a.m. July 18, 2013 at same location.

All bids must be delivered in SEALED ENVELOPES, clearly marked, on the outside of the envelope, "Weatherization Program 2013-2014 SEALED BID".

Service delivery area consists of 10 counties: Brazos, Burleson, Grimes, Leon, Madison, Montgomery, Robertson, Walker, Waller, and Washington.

The bidder's name and address shall also be included on the sealed envelope. An authorized official of the bidding firm must print or type his/her name and manually sign the bid. Bids that are not signed shall be considered non-responsive and shall not be considered for award pursuant to this solicitation.

Both successful and unsuccessful Procurement Bidder will be given prompt written notice that BVCAA, INC. has the Right to refuse any/or all bids.

A contract, if awarded pursuant to this solicitation, shall be made to the lowest responsive, responsible bidder, price and other factors considered. Contracts will be awarded on pre-established scoring criteria.

Note:

- BVCAA Inc. will reject your Sealed Bid if it is incomplete and/or illegible.
- The selected Sealed Bid will be checked for cost reasonableness.
- Each Sealed Bid or participant shall have the right to appeal any administrative issues arising from the procurement efforts to BVCAA Inc. These issues include: source evaluation, protests, disputes and claims.

If the Bidder for Procurement by Sealed Bid is not satisfied with the decision of BVCAA Inc., he/she may then appeal to his/her grievance to Texas Department of Housing and Community Affairs provided such appeal is related to the following:

- Violations of federal laws or regulations.
- Violations of protest procedures or failure to review a complaint or protest.

Scoring Criteria

Points will be given to each of the contractual considerations including financial resources & integrity, bidders technical knowledge, and price of materials and labor.

The bidder with the lowest material and labor price will be awarded a maximum of 50 points. All other bidders will receive points based on the following formula:

$$\begin{array}{rclclcl} \text{Lowest bid price} & \div & \text{bid price} & \times 50 & = & \text{points awarded} \\ \text{Example } \$1000 & \div & \$1200 = .83 & \times 50 & = & 41.6 \end{array}$$

Scoring Breakdown

I.	Bidder's Financial Resources & Integrity	24	Points
II.	Bidder's Technical Knowledge & Experience	26	Points
III	Material and Labor Price	50	Points
Total Possible Points		100	Points

SCOPE OF SERVICES

BVCAA Inc. is seeking two (2) qualified contractors to provide weatherization services to eligible low-income Weatherization Assistance Program dwellings throughout **Brazos, Burleson, Grimes, Leon, Madison, Montgomery, Robertson, Walker, Waller and Washington Counties**. These services are delivered pursuant to the Weatherization Assistance Program and are designed to lower utility usage and promote energy conservation. **Contractors will be signed for services on an as needed basis!**

Contractors will be chosen as Primary and then Secondary. Secondary Contractor will be on retainer should the Primary Contractor fail or cannot fulfill weatherization program demands.

Bidder must enter a price for each line item on the accompanying bid sheet. Failure to enter a price for one or more items may render the bid non-responsive, and the bid will be rejected. Prices must remain firm from closing of bid until **March 31, 2014** and will apply regardless of the number of units, if any, called for.

A contract, if any, awarded pursuant to this solicitation may be extended provided all terms and conditions, except for the contract period, remain unchanged and in full force and effect. This option, if exercised, requires the mutual agreement of BOTH parties. Refusal by either party to exercise this Option to extend shall require this contract to expire on the original or mutually agreed date. The normal extension period shall be in one (1) year increments. The total period of this contract, including all extensions, may not exceed a maximum combined period of four years.

Funds for a contract, if any, resulting from this solicitation have been or are anticipated to be provided through the Texas Department of Housing and Community Affairs pursuant to the Texas Low Income Home Energy Assistance Program, United States Department of Health and Human Services. Services under this program are contingent on BVCAA Inc.'s receipt of Weatherization Program funds.

SERVICE DELIVERY TERMS AND CONDITIONS

- A. BVCAA Inc. has contracted with the Texas Department of Housing and Community Affairs to perform weatherization on approximately 100 plus units. Please note that based on funding sources, the contracted amount could increase.
- B. Delivery: Delivery of all products/services specified in this bid sheet shall be made to the address shown on each individual Weatherization service Delivery Request. Such address shall be the home occupied by an eligible Weatherization program participant residing anywhere within **Brazos, Burleson, Grimes, Leon, Madison, Montgomery, Robertson, Walker, Waller, and Washington counties.**
- C. Response Time: Delivery of all products/service specified in this bid sheet shall be made within 10 working days (defined as Monday through Friday except for Federal or State Holidays) or time agreed upon by said contractor and BVCAA. Exceptions to this requirement shall be allowed only in the event an eligible program participant is unavailable for service delivery scheduling (which instances must be documented and provided to BVCAA Inc. designated Weatherization program staff).
- D. Payment for Products/Services: There shall be no advance payment for products delivered and/or service provided for the successful bidder, if any, selected for contract pursuant to this procurement. Contractual payment terms and conditions, if a contract is awarded, shall specify that payment shall be made contingent on a final agency inspection of the work performed and shall normally be made 30 to 60 days from date of said inspection and agency approval (of product installation/service delivery).
- E. Code Compliance: All installations, repairs, disposals and any other service provided pursuant to this procurement must meet applicable Federal, State and/or local codes, whichever shall be the most restrictive. Bidder shall be responsible for obtaining any required permit and payment of any required payment fee, as applicable. Contractor will supply BVCAA Inc. records of disposals when requested.
- F. Guaranties: All installations, repairs, and any other product or service provided pursuant to this solicitation must be guaranteed, in writing, for a minimum period of **ONE YEAR** from the invoice date.
- G. The successful bidder, if any, shall be contractually obligated to complete any warranty work within 3 working days of notification.
- H. All work must conform to the Texas Department of Housing and Community Affairs requirements, including Lead Safe Weatherization practices on all homes build prior to 1978.

PRODUCT SPECIFICATIONS

- A. Materials must meet the minimum requirements of 10 CFR 440 Attachment A, Standards for Weatherization Materials. A copy is attached for Bidders review.
- B. Product information. Bidders shall submit with this bid technical specifications of the material to be installed. Materials that do not meet the material specification listed in 10 CFR 440 Attachment A will not be considered.
- C. Product information. Bidders shall submit with this bid Material Safety Data Sheets (MSDS) of products. MSDS sheets must contain content percentages and clarify that it is an **ammonia sulfate free product**.
- D. Product Installation. All equipment shall be installed as recommended by the manufacturer to meet the intent of the application. Clean up is mandatory and should be included in cost.
- E. All heat sources in the attic must be blocked and sleeved properly in order to avoid contact with the insulation. Attic hatches must be insulated with a minimum of R-19 batts. Attic opening must have at least 14 inches abatement all around. Minimum R30 with posted measurements that is visible.
- F. Wall insulation must be cellulose dense packed and done through a tube filled method to prevent voids and setting. A 3.4 lb per square foot is the minimum requirement.
- G. Installation of wall insulation through exterior walls must include wood or plastic plugs and must be painted to match (or as close as possible) the existing color of the dwelling. Plugs must be glued in placed per MSDS.
- H. Installation of wall insulation through inside walls must include patching and or covering with wood trim or border wall paper. Work must not show visible signs of penetrations.
- I. Attic Insulation must include baffles or soffits must be blocked by batts to ensure airflow throughout the attic.

MINIMUM VENDOR QUALIFICATIONS TO BID

Bidder's Name: _____ Authorized Agent: _____

Address: _____ Phone: () _____

I. FINANCIAL RESOURCES, TRADE REFERENCES & INTEGRITY.

A. Please list two business credit references that you have used as a material supplier or to obtain an obligating loan. References must be recent (within the past 12 months) and familiar with your work.

These are the questions that will be asked when we contact the references.

- 1. Has this firm (or individual) been timely in meeting their financial obligations to you /your Company?*
- 2. Would you characterize this firm (or individual) as honest, fair, and responsible?*
- 3. Have you or would you extend credit to this firm (or individual) and if so, in what amount and under what terms?*

Reference 1. (2 points each question) (Max 6 pts)
(Please fill out required information.)

Reference 2. (2 points each question) (Max 6 pts)
(Please fill out required information.)

Reference 1

Financial Resources, Trade References & Integrity

Name: _____
Company: _____
Contact: _____
Phone#: () _____ <i>(Corporate telephone number if applicable)</i>
Fax #: () _____ <i>(Corporate fax if applicable)</i>

Reference Questions:

1. Has this firm or individual been timely in meeting their financial obligations to you or your company?
2. Would characterize this firm or individual as honest , fair, and responsible?
3. Have you or would you extend credit to this firm or individual and if so, in what amount and under what terms?

Notes:

BVCAA use only.

Called By: _____ Title: _____
Date: _____ Time: _____

Reference 2

Financial Resources, Trade References & Integrity

<p>Name: _____</p> <p>Company: _____</p> <p>Contact: _____</p> <p>Phone#: () _____ <i>(Corporate telephone number if applicable)</i></p> <p>Fax #: () _____ <i>(Corporate fax if applicable)</i></p>

Reference Questions:

1. Has this firm or individual been timely in meeting their financial obligations to you or your company?
2. Would characterize this firm or individual as honest , fair, and responsible?
3. Have you or would you extend credit to this firm or individual and if so, in what amount and under what terms?

Notes:

BVCAA use only.

<p>Called By: _____ Title: _____</p> <p>Date: _____ Time: _____</p>

B. Please answer the following Questions. (2 point for each “No” response) 8 max

1. Are you or have you been involved in a Chapter 13 bankruptcy proceeding? _____
2. Are there any liens against your firm? _____
3. Are there any lawsuits against your Firm? _____
4. Have any complaints been filed against your firm with the Better Business Bureau? _____

If yes, describe the nature of the complaint and its resolution.

C. Please answer the following questions. (1 point for each “Yes” response)

1. Does your business/firm have the financial capabilities to provide services up to a maximum of 30 days before receiving payment? **(1pt)**.
2. Does your business/firm employ a “Certified Lead Renovator”? **(1pt)** _____
Please provide documentation of those employees.
3. Is your business /firm currently registered as a Lead Certified Firm? **(1pt)**_____

- D. Can you provide a copy of your business/firm’s most recent (within the last 12 months) financial statement at should you be awarded this contract **(1pt)**. _____

II. TECHNICAL KNOWLEDGE AND EXPERIENCE

A. Bidder’s Experience :

List three references which you have performed jobs for in the last year.

These are the questions that will be asked when we contact the references.
(2 point each question) (Max 8 points per reference)

1. *Is the quality of work of this firm or persons, satisfactory or poor? If satisfactory, specify in what way. If not, specify in what way.*
2. *Has this firm or person been timely in completing projects?*
3. *Has this firm or person crew operated to the best of your knowledge, with good behavior at the work sites?*
4. *If the occasion arose, would you contract again with this firm or person.*

Reference 1 (2 points each question) (Max 8) (complete reference sheet)

Name: _____

Reference 2 (2 points each question) (Max 8) (complete reference sheet)

Name: _____

Reference 3 (2 points each question) (Max 8) (complete reference sheet)

Name: _____

B. Are you a minority owned (51% or greater) or woman owned business? (2 pts.)

BIDDER’S CERFICATION: I hereby certify that the information contained herein is a true and correct representation of my/my firm’s qualifications to undertake the activities specified in the procurement.

Authorized Agent’s Signature

Date

Technical Knowledge and Experience

Name: _____
Company: _____
Contact: _____
Phone#: () _____ <i>(Corporate telephone number if applicable)</i>
Fax#: () _____ <i>(Corporate fax if applicable)</i>

Bidder's please fill out the above box

1. Is the quality of work of this firm or persons, satisfactory or poor?
If satisfactory why?
If no, why?
2. Has this person or firm been timely in completing projects?
3. Has this firm or person (crew) operated to the best of your knowledge, with good behavior at this work site?
4. If the occasion arose, would you contract again with firm or person?

BVCAA use only

Called By: _____	Title: _____
Date: _____	Time: _____

Technical Knowledge and Experience

Name: _____
Company: _____
Contact: _____
Phone#: () _____ <i>(Corporate telephone number if applicable)</i>
Fax#: () _____ <i>(Corporate fax if applicable)</i>

Bidder's please fill out the above box

1. Is the quality of work of this firm or persons, satisfactory or poor?
If satisfactory why?
If no, why?
2. Has this person or firm been timely in completing projects?
3. Has this firm or person (crew) operated to the best of your knowledge, with good behavior at this work site?
4. If the occasion arose, would you contract again with firm or person?

BVCAA use only

Called By: _____	Title: _____
Date: _____	Time: _____

Technical Knowledge and Experience

Name: _____
Company: _____
Contact: _____
Phone#: () _____ <i>(Corporate telephone number if applicable)</i>
Fax#: () _____ <i>(Corporate fax if applicable)</i>

Bidder's please fill out the above box

1. Is the quality of work of this firm or persons, satisfactory or poor?
If satisfactory why?
If no, why?
2. Has this person or firm been timely in completing projects?
3. Has this firm or person (crew) operated to the best of your knowledge, with good behavior at this work site?
4. If the occasion arose, would you contract again with firm or person?

BVCAA use only

Called By: _____	Title: _____
Date: _____	Time: _____

WINDOW UNITS

TECHNICAL SPECIFICATIONS

- A. Product information. Bidders shall submit with this bid technical specifications for Window AC Units included in this specification, bidder's submission must include warranty information, a 1-800 service number for the use of clients and/or agency staff and documentation that the proposed product meets minimum EER/COP requirements.
- B. Product Installation. All equipment shall be installed as recommended by the manufacturer to meet the intent of the application. Window AC units must be braced with metal bracing and bolted (with one way bolts) to the dwelling. AC installation and/or service are to include testing of system to ensure proper performance. Installation to include the unit, installation to meet proper Code restrictions, removal of old unit, and properly recapturing Freon and disposed of properly. All units must be air sealed, insulated and installed to ensure proper condensation drainage.
- C. All units must be Energy Star Rated! **Any additional repairs, replacement, size changes must be authorized by BVCAA Inc. before contractor can proceed.**
- D. Disposal of old unit included in price.

	Appliance	Materials	Labor	Total
1	Window AC Repair (Labor Only hourly rate)			\$_____
2	Install 6,000 BTU (disposal included)	\$_____	\$_____	\$_____
3	Install 8,000 BTU Window AC unit, Energy Star Rated (disposal included)	\$_____	\$_____	\$_____
4	Install 10,000 BTU Window AC unit, Energy Star Rated (disposal included)	\$_____	\$_____	\$_____
5	Install 12,000 BTU Window AC unit, 110 Volt, Energy Star Rated (disposal included)	\$_____	\$_____	\$_____
6	Install 15,000 BTU Window AC unit, 220 volt, Energy Star Rated	\$_____	\$_____	\$_____
7	Install 15,000 BTU Window AC unit, 110 volt, Energy Star Rated (disposal included)	\$_____	\$_____	\$_____
7A	Install 18,000 BTU Window (Heat Pump) AC unit, 220 volt, Energy Star Rated	\$_____	\$_____	\$_____

8	Install 18,000 BTU Window AC unit, 220 volt, Energy Star Rated (disposal included)	\$ _____	\$ _____	\$ _____
9	Install 18,000 BTU Window (Heat Pump) AC unit, 220 volt, Energy Star Rated (disposal included)	\$ _____	\$ _____	\$ _____
10	Install 24,000 BTU Window AC unit, 220 volt, Energy Star Rated (disposal included)	\$ _____	\$ _____	\$ _____
11	Install 24,000 BTU Window (Heat Pump) AC unit, 220 volt, Energy Star Rated (disposal included)	\$ _____	\$ _____	\$ _____

Total for Window Units	Total Materials \$ _____	Total Labor \$ _____	Section Total
\$ _____			

Notes

SPACE HEATERS

TECHNICAL SPECIFICATIONS

- A. Product information. Bidders shall submit with this bid technical specifications for Space Heaters and must be included in this specification. Bidder's submission must have warranty information, a 1-800 service number for the use of clients and/or agency staff and documentation that the proposed product meets minimum efficiency requirements.
- B. Space heaters installed pursuant to this solicitation must have a standing pilot, Oxygen Depletion Sensor System (ODS) with automatic shutoff and thermostatic temperature control.
- **Primary space heater must be VENTED(through wall or roof)**
 - Wall / Floor Furnaces and Vented Space Heaters (Gas Only) AFUE = .80.
 - Un-vented Space Heaters (Gas Only) AFUE = .92.
 - No Kerosene Space Heaters allowed!
 - Disposal of old unit included in price
- C. Product Installation. All equipment shall be installed as recommended by the manufacturer to meet the intent of the application. All units must be installed to meet Code restrictions. Space heaters must be placed on a floor stand and installed to be level. An approved space heater connector and gas cock must be included with each space heater installation. Installation to include new unit, removal/disposal of old unit, and instruction to client as to heater operation, including lighting instructions, and demonstration. A carbon monoxide test must be conducted and the results of same provided to the agency for every space heater installed pursuant to this solicitation.
- D. All units must be Energy Star Rated! **Any additional repairs, replacement, size changes must be authorized by BVCAA Inc. before contractor can proceed.**

	Appliance	Materials	Labor	Total
12.	Install 6,000 BTU Unvented Hi-Efficiency Space Heater. (disposal included)	\$ _____	\$ _____	\$ _____
13.	Install 10,000 BTU Unvented Hi-Efficiency Space Heater. (disposal included)	\$ _____	\$ _____	\$ _____
14.	Install 35,000 BTU <u>VENTED</u> Hi-Efficiency Space Heater (disposal included)	\$ _____	\$ _____	\$ _____
15.	Install 24,000 BTU <u>VENTED</u> Hi-Efficiency Space Heater (disposal included)	\$ _____	\$ _____	\$ _____
16.	Install 20,000 BTU <u>VENTED</u> Hi-Efficiency Space Heater (disposal included)	\$ _____	\$ _____	\$ _____

- | | | | | |
|-----|---|----------|----------|----------|
| 17. | Install gas cock or cap | \$ _____ | \$ _____ | \$ _____ |
| 18. | Install 35,000 BTU
Wall furnace (gravity flow).
(Disposal included) Vented | \$ _____ | \$ _____ | \$ _____ |
| 19. | Install 55,000 BTU
Wall furnace (gravity flow)
(disposal included) Vented | \$ _____ | \$ _____ | \$ _____ |
| 20. | Install heater base/stand | \$ _____ | \$ _____ | \$ _____ |
| 21. | Install gas flex connector (each) | \$ _____ | \$ _____ | \$ _____ |
| 22. | Disable/dispose of old space heater
This price if for removal only.
NO NEW UNIT PLACED | | | \$ _____ |
| 23 | Clean space heater | | | \$ _____ |

Total for Space Heaters

Total Materials \$ _____ Total Labor \$ _____ Section Total \$ _____

Notes:

WATER HEATERS

TECHNICAL SPECIFICATIONS

- A. Product information. Bidders shall submit with this bid technical specifications for Water Heaters and must be included in this specification. Bidder's submission must warranty information, a 1-800 service number for the use of clients and/or agency staff and documentation that the proposed product meets minimum efficiency requirements.
- B. Product Installation-Gas water heaters must be placed to city or local codes. An approved gas cock must be included with each water heater installation. Proper ventilation must be addressed for combustion units. Installation must include new unit, removal/disposal of old unit, and instructions to client as to water heater operation, including lighting instruction, and demonstration. A carbon monoxide test must be conducted and results of provided to the Agency for every water heater installed pursuant to this solicitation.
- C. Equipment must meet energy efficiency standards
 - Gas EF = 0.5 to 0.6
- D. Venting will be addressed separately on a as need basis!
- E. **Any additional repairs, replacement, size changes must be authorized by BVCAA Inc. before contractor can proceed.**
 - Disposal of old unit included in price

	Appliance	Materials	Labor	Total
24.	Install 30 gallon Natural gas water heater Flex lines included (disposal included)	\$ _____	\$ _____	\$ _____
25.	Install 40 gallon Natural gas water heater. Flex lines included (disposal included)	\$ _____	\$ _____	\$ _____
26.	Install 30 gallon Propane water heater. Flex lines included (disposal included)	\$ _____	\$ _____	\$ _____
27.	Install 40 gallon Propane water heater. Flex lines included (disposal included)	\$ _____	\$ _____	\$ _____
28.	Install water heater pan (only)	\$ _____	\$ _____	\$ _____

- 29. Install copper flex lines (ea) \$ _____ \$ _____ \$ _____
- 30. Install 3" Double Wall vent pipe (ft) \$ _____ \$ _____ \$ _____
- 30 A. Install 40 gallon HEAT Pump Water Heater \$ _____ \$ _____ \$ _____
- 30 B. Install water heater pop off and piping \$ _____ \$ _____ \$ _____

Total for Water Heaters

Total Materials \$ _____ Total Labor \$ _____ Section Total \$ _____

NOTES:

INSULATION

Note: Product installation in the attic must include Attic tag, baffling, channeling, and abatement of insulation when required or needed. Price will include weather-stripping and insulating attic hatch and pull down stairs.

Items	Material	Labor	Total
31. Insulation - Cellulose for Wall or R-13 (per SF) dense pack Include labor, material. (holes must be plugged, glued and painted)	\$ _____	\$ _____	\$ _____
32. Insulation - Fiberglass for Attic Blown R-11 (per SF) Include labor, material, blocking of heat sources, and attic hatch	\$ _____	\$ _____	\$ _____
33. Insulation - Fiberglass Attic Blown R-19 (per SF) Include labor, material, blocking of heat sources, and attic hatch	\$ _____	\$ _____	\$ _____
34. Insulation - Fiberglass Attic Blown R-30 (per SF) Include labor, material, blocking of heat sources, and attic hatch	\$ _____	\$ _____	\$ _____
34 A. Insulation - Fiberglass Attic Blown R-38 (per SF) Include labor, material, blocking of heat sources, and attic hatch	\$ _____	\$ _____	\$ _____
35. Batt Insulation Fiberglass R-11 (per SF)	\$ _____	\$ _____	\$ _____
36. Batt Insulation Fiberglass R-19 (per SF)	\$ _____	\$ _____	\$ _____
37. Batt Insulation Fiberglass R-30 (per SF)	\$ _____	\$ _____	\$ _____
37A. Batt Insulation Fiberglass R-38 (per SF)	\$ _____	\$ _____	\$ _____
38. Floor Insulation installing Batts (per SF) Labor only			\$ _____
39. Netting Material to secure floor insulation (SF)	\$ _____	\$ _____	\$ _____
39A. Attic Tent for Pull down stairs	\$ _____	\$ _____	\$ _____
39B. Blocking around existing venting	\$ _____	\$ _____	\$ _____

Total for Insulation Total Material \$_____ Total Labor \$ _____ Section Total \$ _____

Notes:

WEATHERIZATION AIR INFILTRATION MATERIALS

Measure	Materials	Labor	Total
40. 25 year Caulk ASTM C669-00 (tube)	\$ _____	\$ _____	\$ _____
41. Foam, canned (can)	\$ _____	\$ _____	\$ _____
42. Foam, weather stripping (ft)	\$ _____	\$ _____	\$ _____
43. Silicone Jamb up (per door)	\$ _____	\$ _____	\$ _____
43.A Door Sweep p (per door)	\$ _____	\$ _____	\$ _____
44. Saddle Threshold (ea)	\$ _____	\$ _____	\$ _____
45. Switch/Outlet gaskets ASTM C509-00 (ea)	\$ _____	\$ _____	\$ _____
46. Switch/Outlet covers (ea)	\$ _____	\$ _____	\$ _____
47. ½” Sheetrock (sf) Labor includes tape and float	\$ _____	\$ _____	\$ _____
47A Water resistant Sheetrock (sf) Labor includes tape and float	\$ _____	\$ _____	\$ _____
48. ONLY Tape and Float (ft) (Existing sheetrock)	\$ _____	\$ _____	\$ _____
48.A. Sheetrock patch Not to Exceed 8sq. Ft. (include tape and float no paint)	\$ _____	\$ _____	\$ _____
48.B. Sheetrock patch Not to Exceed 16 sq. Ft. (include tape and float no paint)	\$ _____	\$ _____	\$ _____
49. Attic Hatch-Trim, board, Insulation, Weather stripping (complete) (Charged only when not insulating attic).	\$ _____	\$ _____	\$ _____
50. Attic Pull-Down Stairs, with trim Insulation, Weather stripping (complete)	\$ _____	\$ _____	\$ _____
51 Seal down/insulating existing Window A/Cs and Weather-stripping (ea)	\$ _____	\$ _____	\$ _____

Total for Misc. Air Infiltration

Total Material \$ _____ Total Labor \$ _____ Section Total \$ _____

DOOR REPAIR

Measure	Materials	Labor	Total
52. Hinge 3 ½ (set of 3)	\$ _____	\$ _____	\$ _____
53. Hinge 4 (set of 2)	\$ _____	\$ _____	\$ _____
54.-59. (Deleted)			
60. Key-alike Combination entry/deadbolt lockset	\$ _____	\$ _____	\$ _____
61. Wide Angle Peephole (200 Degree)	\$ _____	\$ _____	\$ _____
62. Sealer for door (gallon)	\$ _____	\$ _____	\$ _____
63. Heavy Duty Strike Plate	\$ _____	\$ _____	\$ _____
64. Install door Kick Plate	\$ _____	\$ _____	\$ _____

Total for Doors

Total Materials \$ _____ Total Labor \$ _____ Section Total \$ _____

WINDOWS

***Note: United Inch is Length plus Width**

Measure	Materials	Labor	Total
65. (Deleted)			
66. Replacement Glass Single Pane (United Inch)	\$ _____	\$ _____	\$ _____
67. Storm Window (United Inch)	\$ _____	\$ _____	\$ _____
68. Solar Screens (per united inch)	\$ _____	\$ _____	\$ _____
69. Window Glazing	\$ _____	\$ _____	\$ _____
70. Deleted			

Total for Windows

Total Material \$ _____ Total Labor \$ _____ Section Total \$ _____

Notes:

LUMBER AND ASSESSORIES

Measure	Materials	Labor	Total
71. ½ Plywood (4' x 8' sheet)	\$ _____	\$ _____	\$ _____
72. ½ Plywood (4' x 8' sheet) treated	\$ _____	\$ _____	\$ _____
73. ¾ Plywood (4' x 8' sheet)	\$ _____	\$ _____	\$ _____
74. ¾ Plywood (4' x 8' sheet) treated	\$ _____	\$ _____	\$ _____
75. T-111 Siding (4' x 8' sheet)	\$ _____	\$ _____	\$ _____
76. 105 Siding Paneling (8" x 10')	\$ _____	\$ _____	\$ _____
77. 105 Siding Paneling (8" x 12')	\$ _____	\$ _____	\$ _____
78. OSB (4' x 8' sheet)	\$ _____	\$ _____	\$ _____
79. Paneling (4' x 8' sheet)	\$ _____	\$ _____	\$ _____
80. ¾ Round x 8 ft	\$ _____	\$ _____	\$ _____
81. 1"x2" x 8ft	\$ _____	\$ _____	\$ _____
82. 1"x4" x 8ft	\$ _____	\$ _____	\$ _____
83. 1"x6" x 8ft	\$ _____	\$ _____	\$ _____
84. 2"x4" x 8ft	\$ _____	\$ _____	\$ _____
85. 1"x4" x 8ft treated	\$ _____	\$ _____	\$ _____
86. 1"x6" x 8ft treated	\$ _____	\$ _____	\$ _____
87. 2"x4" x 8ft treated	\$ _____	\$ _____	\$ _____
88. 2"x6" x 8ft treated	\$ _____	\$ _____	\$ _____
89. Window Sill (per LF)	\$ _____	\$ _____	\$ _____
90. Gallon of White latex Paint (preserve lumber)	\$ _____	\$ _____	\$ _____
91. Floor Patch per square foot (Floor covering not included)	\$ _____	\$ _____	\$ _____

Total for Lumber and Accessories

Total Materials \$ _____ Total Labor \$ _____ Section Total \$ _____

Notes:

MISCELLANEOUS

Measure	Materials	Labor	Total
91A. Smoke Alarm (Plug In Battery backup)	\$ _____	\$ _____	\$ _____
92. Carbon Monoxide Detector Plug In (Battery backup)	\$ _____	\$ _____	\$ _____
93. Carbon Monoxide Detector/Smoke Alarm Plug In Combo (Battery back up)	\$ _____	\$ _____	\$ _____
94. Clean Cook Stove and Oven	\$ _____	\$ _____	\$ _____
95. Replace Cook Stove (Gas) w/o clock	\$ _____	\$ _____	\$ _____
95A. Replace Cook Stove (Gas) with clock	\$ _____	\$ _____	\$ _____
96. Mobile Home Roof Sealant (per SF)	\$ _____	\$ _____	\$ _____
97. Gable Vent (12" x 12")	\$ _____	\$ _____	\$ _____

- 98. Gable Vent (12" x 18") \$ _____ \$ _____ \$ _____
- 99. Gable Vent (12" x 24") \$ _____ \$ _____ \$ _____
- 100. Soffit Vent (6" x 12") \$ _____ \$ _____ \$ _____
- 101. Gravity Flow Vent \$ _____ \$ _____ \$ _____
- 102. Mobile Home/ House Skirting (Lft.) \$ _____ \$ _____ \$ _____
(material verification required)
- 103. Labor Rate for LEAD base paint preparation and cleanup. \$ _____
- 104. LEAD Equipment Charge. \$ _____
- 105. Labor to install Compact Florescent Light Bulb \$ _____
- 106. Labor to install Shower Head \$ _____
- 107. Install Mechanical Venting \$ _____ \$ _____ \$ _____
Bathroom
(ASHRAE 62.2-2010) (1 some or less)
- 108. Install Mechanical Venting \$ _____ \$ _____ \$ _____
Kitchen
(ASHRAE 62.2-2010) (1 some or less)

Total Miscellaneous		
Total Materials \$	Total Labor \$	Section Total \$
_____	_____	_____

Notes

ROOFING AND SUPPLIES

Measure	Materials	Labor	Total
109. Roof replacement <u>per square</u> (Complete, 20 year warranty) (shingles, felt, disposal and flashing, drip cap)			\$ _____
110. Roof patch per Square			\$ _____
111. Replace Felt per Square	\$ _____	\$ _____	\$ _____
112. Remove each additional layer of shingles after first (ea)			\$ _____
113. Replace decking (SF)	\$ _____	\$ _____	\$ _____
114. Roof Flashing (sf)	\$ _____	\$ _____	\$ _____
115. Roof Drip cap (ft)	\$ _____	\$ _____	\$ _____
Total for Roof and Supplies			
	Material \$ _____	Labor \$ _____	Section Total \$ _____

Totals

Please place the totals from the previous sections in the spaces provided below

Window Units	Total \$ _____
Space Heaters	Total \$ _____
Water Heaters	Total \$ _____
Insulation	Total \$ _____
Air Infiltration	Total \$ _____
Door Repairs	Total \$ _____
Windows	Total \$ _____
Lumber and Accessories	Total \$ _____
Miscellaneous	Total \$ _____
Roofing and Supplies	Total \$ _____
Total Price (All sections combined)	\$ _____

Contractor Signature: _____ Date: _____

LEGAL AND OTHER BIDDER REQUIREMENTS

1. Signed copy of Weatherization BID SHEET
2. Documentation of Bidder's Response to all Requirements.
3. Contractor must be able to obtain all Insurance Requirements at the time the Contract is signed.

Insurance

At the time the Weatherization contract is awarded and to be signed, please provide a copy of your firm's comprehensive and automobile liability insurance or insurance carrier's letter of certification (or provide a notarized statement attesting to the ability to obtain the required insurance). Subscribers to the Texas Worker's Compensation system must provide proof of coverage. Non-subscribers must provide documentation of worker protection substantially equivalent to Worker's Compensation Insurance.

1. Automobile Liability Show Current Coverage as per State Laws
2. General Liability (including Contractual Liability)

Each Occurrence	\$1,000,000
Personal Injury	\$1,000,000
Products	\$1,000,000
3. Excess Liability is not required. Please list
The amount of any umbrella coverage which
Your firm carries. \$ _____
4. Worker's Compensation Insurance.

WEATHERIZATION
Score Sheet

Company: _____

I. Financial Resources, Trade References & Integrity (Max 25 pts)

A. Financial Credit

Reference 1 (6pts)
Q1 ____ Q2____ Q3____ Points_____

Reference 2 (6pts)
Q1 ____ Q2____ Q3____ Points_____

B. Yes/ No Questions (8 pts.)
Q1 ____ Q2____ Q3____ Q4____ Points_____

C. Financial Capability (3 pts)
Q1 ____ Q2____ Q3____ Points_____

D. Financial Statement (1 pts) Points _____

II Technical Knowledge and Experience (Max 26pts)

A. Bidder's Experience

Reference 1 (8 pts)
Q1 ____ Q2____ Q3____ Q4____ Points_____

Reference 2 (8 pts)
Q1 ____ Q2____ Q3____ Q4____ Points_____

Reference 3 (8pts)
Q1 ____ Q2____ Q3____ Q4____ Points_____

B. Minority Owned (1 pts.) Points_____

III Material and Labor Bid (Max 50 pts)

A Price Points_____

Total Points

CERTIFICATION

Contractor and Company Name: Other Company Names or DBA's	
SSN or Employer's Federal ID Number	
Mailing Address:	
Telephone: e-mail	
FAX:	

I understand that Contractors and subcontractors must not be debarred, suspended, or ineligible according to the US General Services Administration's List of Parties Excluded from Federal Procurement or Non Procurement Programs. Verification of contractor eligibility shall be obtained from the Texas Department of Housing and Community Affairs prior to awarding a contract.

I understand that I must carry adequate general liability and worker's compensation insurance. This insurance must be applicable to work done in **Brazos, Burleson, Grimes, Leon, Madison, Montgomery, Robertson, Waller, Walker and Washington** counties and must be in effect during the entirety of the contract period. Evidence of such insurance must be presented prior to the execution of the contract.

I understand that all work must be completed according to the Texas Department of Housing and Community Affairs and BVCAA's guidelines and conform to all applicable codes and general specifications.

I certify that I am not a board member, officer, employee or former employee or agent of BVCAA Inc. nor am I a family member, spouse of a board member, officer, employee or agent of BVCAA INC.

I have been provided a copy of the Procurement for Sealed Bid package, reviewed the documents, and certify that all work completed will meet or exceed these standards and specifications. I further understand that if work performed is found to be unsatisfactory by BVCAA Inc. or if the relations between my company, homeowner or other parties are found to be unsatisfactory, it may result in debarment from future BVCAA Inc. contracts.

CERTIFICATION (continued)

I understand that I must report only fully completed units to the Agency. I understand that I cannot alter any work without authorization of the Agency.

I agree to provide BVCAA Inc. a thirty (30) day no interest charged for payment. Payments are made as individual units are totally completed and pass final inspection by the Agency.

I agree to provide proposed services without frequent delays.

I understand that I must provide a written one-year warranty on all work and that failure to complete warranty work may result in debarment from future work.

I understand that I must complete all work within the time period specified in the contract.

I understand that all work must conform to the Texas Department of Housing and Community Affairs requirements, including Lead Safe Weatherization practices on all homes build prior to 1978.

I understand that all work must conform to the Department of Labor and The Texas Department of Housing and Community Affairs requirements, including Lead Safe Weatherization practices on all homes build prior to 1978 and Davis-Bacon Laws..

I will abide by the Texas Department of Housing and Community Affairs regulations pertaining to equal employment opportunity.

I understand that selected contractor(s) may be required to undergo background and credit verification prior to execution of contract.

I understand that BVCAA Inc. reserves the right to reject any and all Procurement for Sealed Bids.

No member, officer, agency or employees of BVCAA Inc. shall be personally liable concerning any matters arising out of or in relation to the commitment weatherization funds with regards to feasibility or validity of the proposed subject.

I hereby certify that prices quoted above shall be the delivered price at any work site within the stated service delivery area (Brazos, Burlson, Grimes, Leon, Madison, Montgomery, Robertson, Walker, Waller, and Washington) and shall include all packaging, handling shipping and delivery charges. I understand that Brazos Valley Community Action Agency is exempt from state and local taxes and have therefore not included taxes in the pricing provided herein. I acknowledge that these prices must remain in effect throughout the original contract period. I further certify that the quoted materials meet the specifications contained in this quotation document and have provided, with this bid, proof of same.

Contractor's Name (please print) Contractor's Signature Date