



E.O. Posting No. 0001

EMPLOYMENT OPPORTUNITY

Title: Clinic Manager
Program: St. Joseph Healthpoint - Hearne

Beginning Salary: Negotiable

Travel Required: 20%

Duties: Provides oversight, direction and supervision to the daily operations of the clinic; supervises staff and conducts performance evaluations; analyzes flow; evaluates processes; assists with patient care as needed; develops policy and procedures; assures adherence to agency and grant standards; and other duties as assigned.

Education & Work Experience

Required: Two years supervisory experience, excellent communication skills, previous healthcare management experience. Valid Texas driver's license

Resumes/applications are being accepted until position is filled.

Submit resumes/applications to: Diane Molina at DMolina@bvcaa.org

Please visit www.bvcaa.org for an employment application.

EOE

Date Posted: 01/04/12